



# COOPERATION AGREEMENT

BETWEEN

Department of Aeronautics and Astronautics  
Institute of Civil Aviation

International Bachelor Degree Program on Energy  
International Master Degree Program on Energy Engineering  
International Doctoral Degree Program on Energy Engineering  
**NATIONAL CHENG KUNG UNIVERSITY**

AND

The Faculty of Aerospace Technology  
**FH AACHEN UNIVERSITY OF APPLIED SCIENCES**

In the interests of expanding opportunities and furthering international understanding, the Department of Aeronautics and Astronautics (DAA), Institute of Civil Aviation (ICA), International Bachelor Degree Program on Energy Engineering (IBDPEE), International Master Degree Program on Energy Engineering (IMDPEE), and International Doctoral Degree Program on Energy Engineering (IDDPEE) at National Cheng Kung University and the Faculty of Aerospace Technology at FH Aachen University of Applied Sciences, agree to facilitate the educational exchange of faculty and students. They also agree to promote collaborative research between faculty members and other activities that may improve the relationship between the two institutions.

A. **Faculty Exchanges and Cooperation in Research** shall be developed on an individual basis and the specific terms of each exchange shall be negotiated by the institutions.

B. **Student Exchanges** shall adhere to the following provisions:

**1. Duration of Exchanges**

Students (undergraduate/graduate/postgraduates) will normally spend up to two semesters at the host institution, with equal numbers of students participating over time.

**2. Number of Students to be Exchanged**

The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

**3. Student Program Fees/Benefits at the Host Institution**

Each student will pay his or her regular tuition and fees to the home institution and will not be required to pay any tuition to the host institution. Each student will be responsible for paying travel, housing expenses, meal costs, and miscellaneous fees, such as special course

fees, deposits, books, etc. The host institution will assist students in advance and upon request to make arrangements for accommodation. The host institution shall provide a general orientation for incoming students.

#### **4. Insurance**

Each participant will provide his or her own health and accident insurance. Proof of adequate insurance coverage must be provided to the international office or registrar of each institution.

#### **5. Student Eligibility**

It is understood that both institutions will strive to designate only well-qualified individuals for participation in the program. Academic backgrounds as well as letters of recommendation will be provided to the host institution. As appropriate, students must meet foreign language proficiency requirements. Each home institution is responsible for recruitment, selection, and pre-program orientation of participants.

#### **6. Balancing the Exchanges**

Parity in numbers of exchange students is the objective of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period of agreement. Reasonable efforts will be made to achieve parity prior to the end of the period of agreement.

#### **7. Academic Status**

All students will remain enrolled as regular degree candidates at the home institution. Credits toward the student's degree are to be awarded by the home institution. Under mutual consent or within the framework of special double award programs, exchange students might be enrolled as degree candidates at the host institution. Every exchange student shall report to the International Office of the host institution upon his/her arrival and registered as an exchange student at the host institution. Students enrolled in the host institution will be subject to the same rules and regulations as local students. The host institution will provide the home institution with a final transcript describing the student's academic performance. Under mutual consent and joint tutoring of the responsible faculty members at the host and the home institution, the preparation of the final thesis, Ph.D. thesis or project will be possible at the host institution.

#### **8. Exchange Coordinator**

Each party to the agreement will appoint an officer or officers who will be responsible for the coordination and administration of all aspects of the exchange including the counselling of the exchange participants.

#### **9. Effective Date and Termination of Agreement**

This agreement shall be in effect for five years from the date of signature by both responsible parties. It will be renewed automatically for another five years unless modified or cancelled.

Each year, both institutions will exchange brief reports indicating any imbalances in student numbers and/or other issues or problems. Each party may terminate this agreement by sending written notice to the other party. Such termination will take effect six months from the date of the written notice. All students who have started to study in one of the established exchange programs will have the possibility to finish their study as intended.

**10. Further Obligations and Liabilities**

This agreement shall not create any financial obligations between the parties or towards third parties. Neither party shall have the authority to assume or create any obligation on behalf or in the name of the other, to accept legal process or to bind the other in any way. Liability between the parties is limited to deliberate the roughly negligent acts. This agreement can be modified or amended only in writing and signed by all parties.

National Cheng Kung University

Date: 2022/09/22

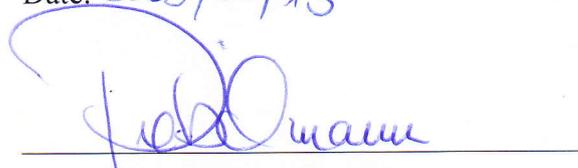
  
 Dr. Huey-Jen Jenny Su  
 President



Prof. Dr. Shau-Shiun Jan  
 Chairman  
 Dept. of Aeronautics and Astronautics  
 Institute of Civil Aviation  
 International Bachelor Degree Program  
 On Energy Engineering  
 International Master Degree Program  
 On Energy Engineering  
 International Doctoral Degree Program  
 On Energy Engineering

FH Aachen University of Applied Sciences

Date: 2023/02/13

  
 Prof.-Dr. oec. Bernd Pietschmann  
 Rector



Prof. Dr.-Ing. Peter Dahmann  
 Dean  
 Dept. of Aerospace Engineering