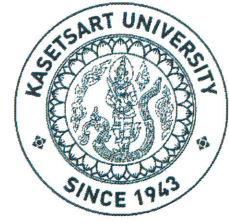




EXCHANGE AGREEMENT  
Between  
NATIONAL CHENG KUNG UNIVERSITY  
and  
KASETSART UNIVERSITY



In recognition of the mutual benefits derived from scholarly interaction, the National Cheng Kung University and Kasetsart University agree to establish a student exchange agreement beginning on the date of its signing by the authorized representatives of the two institutes.

**1. DEFINITIONS**

For the purpose of this Agreement, "home" institute shall mean the institute at which the student intends to graduate, and "host" institute shall mean the institute that has agreed to accept the student from the home institute.

Semester or academic year shall normally refer to the period relevant to the host institute.

**2. PURPOSE OF THE AGREEMENT**

The general purpose of this Agreement is to establish educational relations and cooperation between the two participating institutes in order to promote academic linkages and to enrich the understanding of the culture of the two countries concerned.

The purpose of exchange of faculty members is to promote collaborative research and other educational developments, and to further mutual understanding.

The purpose of each student exchange is to enable students to enroll in subjects for credit at the host institute that can be applied toward their degrees at their home institute.

**3. STUDENT EXCHANGES**

**(1) NUMBER**

Each institute is prepared to annually send students and receive the equivalent number in exchange. Normally, each institute shall provide for a maximum of 2 places per semester, equivalent to 4 places per year for this Agreement.

**(2) PARITY**

While parity in the number of exchanges is the goal, the institutes recognize that it may not be possible in any given year of the exchange. Every effort will be made to achieve parity over a period of three academic years.

**(3) QUALIFICATIONS**

Each exchange student should demonstrate his/her academic proficiency by a certified transcript.

**(4) COST**

**(a) Tuition**

Students will pay their regular tuition and fees to the home institute. No further tuition costs will be charged by the host institute.

**(b) Board and Room Charges**

Each student will receive reasonable assistance from the host institute in locating suitable accommodations. The cost of accommodations, including food, is the responsibility of the

exchange student.

(c) Transportation

Each student is responsible for his/her own international transportation costs (unless special arrangements are made by the home institute). Each institute will make reasonable efforts to meet arriving students at the airport nearest the campus and to transport them to the institute.

(d) Medical Insurance

Each exchange student is responsible for making arrangements for a suitable insurance plan, which must include sufficient medical coverage. The cost of this insurance will be paid by the exchange student (unless special arrangements are made by the home institute).

#### 4. GENERAL PROVISIONS

(1) ACADEMIC CONTENT

The guiding policies of this exchange program will conform to the requirements of the home institute. Exchange students will be subject to the rules and procedures as specified in the host institute's handbook for the academic year in which they enroll.

(a) Students are to be undergraduates or graduates, and preference will be given to students who have completed their first year of study at the home institute.

(b) Exchange students will participate in the normal academic courses offered by the host institute.

(c) In selecting courses, students may choose from the range of courses offered at each institute. The responsible officers will inform each other about any course that may have limited enrollment, and will make every effort to assist students in enrolling in such courses.

(2) EXCHANGE STUDENTS' RECORDS

Prior to the final selection of students for participation in the exchange, each institute will provide the other with information about the performance and academic background and record, together with letters of recommendation. It is understood that both institutes will strive to select only individuals of the highest quality for participation in the program. Each institute reserves the right of prior approval of the individuals nominated by the other.

(3) ACADEMIC RESOURCES

Each student will be provided with the same academic resources and supporting services as are normally provided to other students at the host institute of the same academic level. An academic adviser will be designated to assist students enrolled in the exchange program.

(4) EXCHANGE STUDENTS' FAMILIES

It is not anticipated that spouses or dependents will accompany any of the students. Where such an arrangement is proposed, it is subject to the approval of the host institute on the understanding that all additional expenses incurred by accompanying spouses or dependents are the responsibility of the individual exchange student.

#### 5. FACULTY AND STAFF EXCHANGES

There will be an exchange of academic staff who will give a series of lectures for periods of time ranging from a week to a semester. The two institutes agree in principle to the possibility of other staff exchanges as well. The details of such arrangements will be negotiated at the appropriate time.

## 6. ADMINISTRATION

### (1) ANNUAL PROGRAM CALENDAR

Exchanges may take place for an academic year or for either semester. A student who leaves the program early for any reason is not entitled to a refund of tuition paid at the home campus or any accommodation charges assessed at the host institute.

### (2) PROGRAM REVIEW

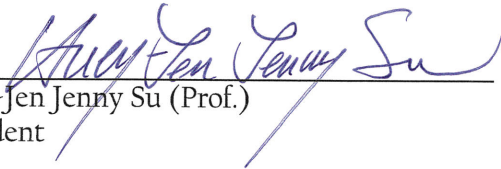
Both institutes will be responsible for a regular review of the program each year. This review may make appropriate and mutually agreed upon modifications as required.

## 7. TERMINATION

This Agreement shall be in force for a period of 5 years from the date of its enactment and shall be renewable by mutual consent at the end of that period for a second 5-year period. This Agreement may be terminated prior to that time on the condition that a notice of intent to terminate is provided by the initiating institute at least twelve months prior to termination. This Agreement may be amended or modified at any time by the mutual consent of the cooperating institutes. The termination of this Agreement shall allow for any participating students who have commenced at either institute at the date of the termination to complete their approved course of study. If this Memorandum of Understanding is executed in more than one language, the English version shall control in the event of inconsistency in meaning or interpretation of terms.

For  
NATIONAL CHENG KUNG UNIVERSITY

For  
KASETSART UNIVERSITY

  
Huey-Jen Jenny Su (Prof.)  
President

  
Chongrak Wachrinrat (Dr.)  
President

Date

2022/12/29

Date

2023/01/13